

Excerpt from Safe Work Method Statement

Activity	Hazard	Risk control measure	Persons responsible
Unloading materials by hand from a delivery truck	Body sprains and strains from lifting materials	Use correct lifting techniques Get assistance when lifting heavy loads	All personnel involved in the activity
	Splinters or cuts	Wear gloves	As above
	Being struck by materials	Take care when moving materials by hand Maintain an awareness of other people in the area	As above
	Trips and falls	Remove obstacles in pathway Be aware of uneven or unstable surfaces	As above